

**OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Meeting of January 26, 2017 in Regular Session

The Board of Library Trustees of the Allen County Public Library met in regular session on Thursday, January 26, 2017 at 4:03 p.m. at the main library. Present: Mr. Moss, presiding, Mr. Seifert, Ms. Shamanoff, Mr. Williams, Mr. Castleman, and Mr. Eisbart. Absent: Mr. Brown.

ADOPTION OF THE AGENDA

On motion of Mr. Castleman, the agenda was adopted as presented.

ELECTION OF OFFICERS

After a brief discussion Mr. Seifert motioned to table the Election of Officers until the February board meeting. The motion carried unanimously.

APPROVAL OF MINUTES

On motion of Ms. Shamanoff, the minutes of the following meetings were approved as written:

- a. Minutes of executive session December 15, 2016.
- b. Minutes of regular session December 15, 2016.
- c. Minutes of approval of claims January 17, 2017.

RESOLUTION NO. 2017-1, "RESOLUTION TO CARRY FORWARD CERTAIN ENCUMBRANCES TO 2017."

Mr. Castleman moved the adoption of Resolution No. 2017-1 "Resolution to Carry Forward Certain Encumbrances to 2017." The motion carried and the resolution so adopted is appended to and made a part of these minutes.

FINANCIAL REPORT

On motion of Mr. Williams, the financial report for December 2016 was approved. A copy of this report is appended to and made a part of these minutes.

APPROVAL OF CLAIMS

Ms. Southard certified that the claims summarized below, and more particularly described in the register of claims filed in the office of the treasurer, were true and correct and supported by appropriate documentation to the best of her knowledge and belief. Then on motion of Mr. Seifert, the claims were approved for payment.

Board of Library Trustees – January 26, 2017

Wires

\$	-
Wires Subtotal:	\$ -

EFT	1/20/2017 PERF Contributions PR #2A Wellness Points	\$	12,085.58
	1/27/2017 PERF Contributions PR #2	\$	50,247.19
EFT Subtotal:		\$	62,332.77

Payroll

1/20/2017	Gross \$	85,930.00	net	\$	69,593.58
(Wellness Points)	Payroll Taxes			\$	22,858.07
		Payroll Subtotal:		\$	92,451.65

1/27/2017	Gross \$	422,050.67	net	\$	292,845.16
	Payroll Taxes			\$	117,363.44
		Payroll Subtotal:		\$	410,208.60

Accounts Payable Check Batches:

(See “Check Register” for detail of total)

Star Bank general	1/19/2017	#216338 - #216343	\$	89,350.06
operating accounts	1/26/2017	#216344 - #216353	\$	2,291.40
	1/26/2017	#216354 - #216506	\$	408,211.17

Less VOIDS:	#205108, #209248, & #210122	\$	(110.00)
	#209706, #215297, #215578, #215816, #215817,		
	#215819, #215930, #216201, & #216204	\$	(1,852.56)

Star Bank Subtotal:	\$ 497,890.07
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Accounts Payable Check Batches Subtotal:	\$ 497,890.07
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Grand Total:	<u><u>\$ 1,062,883.09</u></u>
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REPORT OF DIRECTOR

Ms. Southard said staff is currently compiling year-end statistics for Annual Report due to the State Library on March 1. ACPL will be represented by Dave Sedestrom at the upcoming January 30 meeting convened by the Allen County Income Tax Council. Ms. Southard has been asked to serve on the 2017 United Way Campaign Cabinet, she’s given a provisional ‘yes’ pending more detail. Recruitment is underway for management positions, application process closed January 24, interviewing commences. Attached to the Director’s report is the

letter received from David Bennett, Executive Director, Community Foundation regarding their plans to cease funding the Paul Clarke Nonprofit Resource Center. In December, the Teen department organized the 34th Annual Poetry Contest for Children and Teens, this year 711 kids submitted poems. Attached to the Director's report is an annual recap on WELT-LP, the growing community based radio station housed in Access Fort Wayne.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 4:46 p.m.

James E. Williams, Jr., Secretary