

**OFFICIAL RECORDS OF
THE ALLEN COUNTY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Meeting of June 27, 2024 in Regular Session

The Board of Library Trustees of the Allen County Public Library met in a regular session on Thursday, June 27, 2024, at 3:00 p.m. at the Main Library. Present: Mr. Moss presiding, Ms. Shamanoff, Mr. Kerley, Mr. Pasterick, Mr. Seifert, and Mr. Williams. Mr. Eisbart was absent.

ADOPTION OF THE AGENDA

On the motion of Mr. Seifert, the agenda was adopted as presented. Roll call vote was recorded:

Mr. Moss – Aye.
Ms. Shamanoff – Aye.
Mr. Kerley – Second.
Mr. Pasterick – Aye.
Mr. Seifert – Aye.
Mr. Williams – Aye.

APPROVAL OF MINUTES

- a. Minutes of regular session May 23, 2024.
- b. Minutes of Capital Projects Committee Executive Session May 30, 2024.
- c. Minutes of approval of claims June 7, 2024.

On the motion of Mr. Seifert, the minutes of the preceding meetings were approved.

Mr. Moss – Aye.
Ms. Shamanoff – Aye.
Mr. Kerley – Aye.
Mr. Pasterick – Second.
Mr. Seifert – Aye.
Mr. Williams – Aye.

FINANCIAL REPORT

Mr. Sedestrom reported that two lines were spending beyond predicted levels. The first line, Travel and Training, has spent close to the annual budgeted amount already due to the high amount of travel at conferences and seminars which took place in the first part of the year. This line will be monitored throughout the remainder of the year to determine if additional funds will need to be transferred. The second line is the Building Repairs and Maintenance line which is spending higher than benchmark due to the Dupont roof repairs.

Mr. Sedestrom continued with reporting that the audit fieldwork being conducted by Crowe LLC had been finished and has been sent to their Indianapolis partner for review. He also mentioned the first budget workshop for the 2025 fiscal year was completed. He also announced Indiana will be giving out a supplemental income tax distribution of about \$958,000.

On the motion of Mr. Williams, the financial report was accepted.

Mr. Moss – Aye.
Ms. Shamanoff – Aye.
Mr. Kerley – Second.
Mr. Pasterick – Aye.
Mr. Seifert – Aye.
Mr. Williams – Aye.

APPROVAL OF CLAIMS

Mr. Sedestrom stated the claims totaled around \$1.6 million of which \$1.4 million is tied to the Main Library roofing project - specifically \$800,000 for supplies, \$350,000 for cooling towers and HVAC at the Shawnee branch, and \$250,000 for labor. The next line of claims is \$78,000 for system-wide electrical.

On the motion of Mr. Kerley, the claims were accepted.

Mr. Moss – Aye.
Ms. Shamanoff – Aye.
Mr. Kerley – Aye.
Mr. Pasterick – Aye.
Mr. Seifert – Second.
Mr. Williams – Aye.

Allen County Public Library
Board of Library Trustees
June 27, 2024

Wires					
					\$ -
				Wires Subtotal:	<u>\$ -</u>
EFT	June 10, 2024	Medical claims from PHP TPA Services for 06/12/2024		\$	48,577.00
	June 11, 2024	Medical claims from PHP TPA Services for 06/12/2024		\$	3,433.42
	June 14, 2024	UMB HSA Employer Contribution		\$	8,531.03
	June 21, 2024	PERF Contributions PR #13		\$	70,774.54
	June 24, 2024	Medical claims from PHP TPA Services for 06/26/2024		\$	102,471.88
				EFT Subtotal:	<u>\$ 233,787.87</u>
Payroll					
	June 21, 2024	Gross \$ 640,545.77		net \$	479,308.64
		Payroll Taxes		\$	186,131.99
				Payroll Subtotal:	<u>\$ 645,440.83</u>
Accounts Payable Check Batches					
		(See "Check Register" for detail of total)			
Star Bank general operating accounts	June 27, 2024	#247949 - #248152		\$	1,853,224.10
	June 27, 2024	AP EFT #062724-001 - #062724-012		\$	751.17
	Less VOIDS:			\$	-
				Star Bank Subtotal:	<u>\$ 1,853,975.27</u>
		Accounts Payable Check Batches Subtotal:		\$	1,853,975.27
				Grand Total:	<u>\$ 2,733,203.97</u>

INTRODUCTION OF ACPL SOCIAL SERVICES COORDINATOR CASS WINTERS

Mr. Winters was recently hired as ACPL’s first Social Services Coordinator. He holds a master’s degree in social work from Indiana University and has managed caseloads pertaining to a wide variety of populations.

PRESENTATION ON MAKER LABS AND PROGRAMMING AT ACPL

Beth Boatright address the trustees regarding the past, present, and future outlook of Maker Lab services at ACPL. In the spring of 2014, the ACPL opened its flagship Maker Lab at the Main Library along with a Maker Lab at the Georgetown Branch. The innovative spaces boasted cutting-edge 3-D printers, audio/video recording equipment, craft machines, and more available to the public. Over the years, the Main Maker Lab has served an average of 950 to 1350 patrons each month and provided hundreds of STEAM (science, technology, engineering, arts, and math) programs to the Allen County Community for free. In 2022, the Library received ARPA grant funds through the City of Fort Wayne to purchase new equipment and expand the Maker concept to more locations. The Library took this opportunity to begin a systemwide approach to Maker for the future. In 2023, the Library outfitted “mini” Maker Labs at the Hessen Cassel, Pontiac, and Shawnee branches. ACPL currently is planning for the renovation of the space vacated by Dunkin’ Donuts to house a larger, more accessible, and more flexible Maker space. This move will allow for the transformation of the space into a modern art, science, and production studio fostering growth in the years to come. The new lab at Main will have a larger footprint, zoned areas for projects and equipment, more seating for workshops,

enhanced audio-visual support, 3D scanning, virtual reality, and more. Construction will start in August with an early 2025 opening.

EXECUTIVE DIRECTOR'S REPORT

Ms. Baier opened with Audio Reading Service holding its Volunteer Luncheon at the Mirro Center earlier in the week. ARS won two first-place awards from the International Association of Audio Information Services for two productions, The Able Living Show and The Grocery Ads Promo. ARS Manager George Johnson-Coffey also received an award, The Circle of Corydon, presented by Representative Phil GiaQuinta.

ACPL has participated in several festivals and outreach events this summer, including Arab Fest, Juneteenth Freedom Fest, and German Fest.

Upon the request of Mayor Tucker's office, the Main Library was designated as a cooling center.

The ACPL Foundation has begun fundraising efforts to bring Dolly Parton's Imagination Library to Allen County. Donations are currently at just over \$10,000, with a \$100,000 goal.

She continued with news of the Summer Learning program sign-ups being over 14,000 participants of all ages.

The Rolland Lecture on Juneteenth had an attendance of over 100 guests. The Rolland Center donor wall is now completed and was unveiled at the event.

ACPL recently co-hosted in partnership with Catholic Charities World Refugee Day at the Main Library. The event had an attendance of over 150 refugees and community members. The participants enjoyed food, personal stories of refugees from Afghanistan and Ukraine, and other activities.

NEW BUSINESS

N/A

PUBLIC COMMENT

N/A

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 3:36 p.m.



Gloria Shamanoff, Secretary